

Take Over of Business Telephone Service(s) – Outgoing



Please complete this form in full. Please tick where appropriate. Before applying for this Service, we strongly advise that the Exchange Line Service Terms & Conditions that apply to this Service are read. The relevant Terms & Conditions are available from our dedicated Business Solutions team on 882 345 and they can be downloaded from our website www.jtglobal.com/business

Jersey Guernsey

Application details

Account or Company name	Contact number daytime
Account or telephone number	Contact number mobile
Contact name	

Details of the Business Service(s) to be taken over

What are the access number(s) that you wish to take over?

On what date would you like this take over to take place? (Monday to Friday)	DD	MM	YYYY
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Important information regarding take overs

We require 5 working days notice to complete a take over request from when both forms are received. If no date is specified then the take over will happen on the next bill date. We can only process this request if we have received authorisation from the account holder currently responsible for this service.

Billing details Where would you like us to send your final bill relating to this service(s)?

Billing address
Postcode

Personal information: To provide services to you, we need to handle personal information about you and this will be processed in accordance with the Data Protection (Jersey) Law 2018 / Data Protection (Bailiwick of Guernsey) Law 2017 and in accordance with our Data Protection Notice which can be found at www.jtglobal.com/GDPR. By completing this form you are consenting to us using this information to provide you with service(s). Your information will be retained for up to a maximum of 6 years after the end of your contract with us. You have a right to ask for a copy of the information held about you in our records. If you require us to correct any inaccuracies please email customer.services@jtglobal.com. Full details of your rights can be found at www.jtglobal.com/GDPR.

We will also use your personal information for the purposes of our legitimate interests; namely to keep you updated with news about our products and services, run credit checks where necessary, and share your information within the JT group of companies who may send you details of other goods and services which may be of interest to you.

Please confirm you wish to receive these types of marketing communications, by ticking this box.

The marketing preference options you select will not affect the delivery of your bill.

Declaration

I/We are over 18 years of age and accept the Conditions that apply to the Service(s). I/We may be liable for any charges or costs incurred by JT in connection with the provision of Service(s) if I/we cancel this order before the Service(s) commences.

For and on behalf of (to be signed by an authorised signatory for and on behalf of the company)

Company name	Position held				
Signature(s)		Date	DD	MM	YYYY
Print name					

Office use only

Date input	Date proofed	Entry published	Work order number	Tel number